Ontario Organizational Development Program
Organizational Self-Assessment Tool
Process Summary

1. Determining Readiness

- **Week 1**
- 2-hour in-person meeting with Board Chair, Executive Director and any other key Board member and/or staff suggested for OSAT Implementation Working Group (max 5 people)
- Review OSAT and what is generally required to complete it
- Make decision about proceeding with implementation
- Make decision about modules to be completed

2. Module Completion

- **Week 2-5**
- In-person meeting(s) with OSAT Implementation Working Group (approx. 2 hours per module)
- Complete module(s)

3. Planning Action

- **Week 6-9**
- 0.5 to 1 day in-person meeting of OSAT Implementation Working Group
- Develop a plan of action for completing items requiring action

4. Action Plan Completion

- **Week 10 – 25** (2 modules)
- **Week 10 – 33** (3 modules)
- **Week 10 – 41** (4 modules)
- **Week 10 – 49** (5 modules)
- Carry out activities identified in action plan
- Access OODP support

5. Evaluating the Consult

- **Week 27** (2 modules)
- **Week 35** (3 modules)
- **Week 43** (4 modules)
- **Week 51** (5 modules)
- 2-hour in-person meeting of OSAT Implementation Working Group

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